ASCA SECRETARY’S REPORT
March 1-31, 1996

SECRETARY’S REPORT (2/25/96). Motion: Linda Gray. Second: Ken Silveira. In every Secretary’s report, after each board vote and how each director voted, a short explanation of the motion be given for clarity sake.

SECRETARY’S REPORT (2/26/96). Motion: Linda Gray. Second: Ken Silveira. “Ken and I withdraw my motion and his second dated 25 Feb. 96, same subject. In it’s place we submit the following:”

1. In the Secretary’s report, after each board vote and how each director voted, a short explanation of the motion be given for clarity sake. Approve: Weaver, Middleton, Gray, Walter & Silveira. Disapprove: Tubbs, Martin & Harrell. Abstain: Carrillo. Motion passes.

2. The motion’s author is responsible for writing the explanation and it will go in the comments on the motion page to make it easier for the Secretary to compile the Secretary’s report. Approve: Weaver, Middleton, Gray, Walter & Silveira. Disapprove: Tubbs, Martin & Harrell. Abstain: Carrillo. Motion passes.

3. This becomes Board Policy and is effective when passed. Approve: Weaver, Middleton, Gray, Walter & Silveira. Disapprove: Tubbs, Martin & Harrell. Abstain: Carrillo. Motion passes.

THE ASCA BOARD OF DIRECTORS CONGRATULATES:
STANDING OBEDIENCE COMMITTEE- Melanie K. Magamoll, applicant has been approved to represent Region #5 on the ASCA Obedience Committee.

91:07 ASCA BUSINESS OFFICE- Membership Applications. Motion: Linda Gray. Second: Lori Middleton. “_____ Please send ASCA Bylaws with Membership Card”, be added to the membership application. Author’s comment: “With this on the membership application all new members who want a copy will be able to request and have the bylaws at the same time as their membership card arrives.” Approve: Weaver, Tubbs, Carrillo, Middleton, Walter, Silveira & Gray. Disapprove: Martin & Harrell. Motion passes.
93:19 BOARD POLICIES- All Offices. Motion: Linda Gray. Second: Maarten Walter. When a motion is going to be made that affects an ASCA Office (less Executive Secretary):

a. The author of the proposed motion will send a draft copy of the proposed motion to the Executive Secretary. The Executive Secretary will forward the proposed motion, in writing, to the specific office it will affect and advise this office it has 3 working days to comment.

b. The office will send its comments back in writing to the Executive Secretary within 3 days. If there are no comments, the office will so state.

c. The Executive Secretary will forward comments from the office to the author of the proposed motion as soon as possible after received or within 2 days.

d. The author of the proposed motion will at this point either abandon the motion or put the motion into final form, incorporating the office comments, obtain a second from another director and forward to the Executive Secretary for distribution to the Board.


93:19 BOARD POLICIES- Executive Secretary’s office. Motion: Linda Gray. Second: Maarten Walter. When a motion is going to be made that affects the Executive Secretary’s Office. When a motion is submitted to the Executive Secretary on an issue that affects her/his office:

a. The Executive Secretary will keep a copy of the motion to review and comment on.

b. The Executive Secretary will have 4 working days to comment on the motions. If there are no comments, the Executive Secretary will so state.

c. The Executive Secretary will forward her/his comments to the Board, in writing, before the vote on the motion is called for.

d. The Executive Secretary is considered notified when the Board is informed in writing of the vote results.


90:38 AGILITY- Registration Numbers. Motion: Maarten Walter. Second: Jane Harrell. The same registration number system be used for Agility as it is for Obedience. This means that NADAC registration numbers will no longer be required unless the dog is not registered with any other recognized dog registry. Approve : Unanimous.

LAP TOP COMPUTER FOR EXECUTIVE SECRETARY- Motion: Jean Carrillo. Second: Betty Martin. The ASCA Executive Secretary is directed to purchase a lap top computer and any additional components to make it compatible with her office and the Bryan Business Office. Manufacturer/ style/ model, price, etc. to be selected according to the specials requirements of her position. Author’s comment: “With an ever increasing workload for the ASCA Executive Secretary, a simplified and more efficient on-site reporting
method of Board meeting minutes should be considered.” Approve: Martin, Carrillo & Harrell. Disapprove: Gray, Middleton, Walter, Tubbs, Weaver & Silveira. Motion is defeated.

Additional issues brought before the ASCA Board in March are defined as to category, but are not specifically reported here: 6 Affiliates, 4 Breeder problems, 1 Committees, 0 Discipline, 5 Programs and 16 Miscellaneous.

The ASCA Business Office reports the following activities for February 1996:

**REGISTRY- Totals**

684 Individual Registrations, 37 Non Breeding, 302 Litters, 115 Transfers, 11 Leases, 1 LEP, 25 Duplicates, 14 Hardships, 10 Pedigrees, 7 New kennels, 15 Renewed kennels and 97 e-mail requests.

**MEMBERSHIP**


**SHOW/STOCK**

35 Sanctions received, 36 Sanctions processed, 11 Sanctions pending, 28 Results received, 27 Results processed, 6 Results pending, 24 S&T subscriptions and 307 Certificates.

167 Fax pages were received in this office during this period.

Jean Carrillo
ASCA Secretary