

Secretary's Report

These reports detail the day-to-day activities of the ASCA Board of Directors. It includes issues brought before the Board of Directors through mail, fax, e-mail, and/or telephone communications.

ASCA Board of Directors Email Motions

April 2014

94:01 Stockdog: Correcting the scoring of the re-pen

Approve: Unanimous

Disapprove: 0

Abstain: 0

Non-Voting: 0

Motion carries.

Motion: Kissman

I make a motion to correct the scoring of the re-pen so that points for the re-pen may be earned at any time during the run.

03-01-14 - Correcting the scoring of the re-pen.

Maxine Schvaneveldt made a motion and Dan Sanderson seconded to correct the scoring for re-pen points in Course A, C, D, E, & F (3.12.1.h, 3.12.3.i, 3.12.4.j, 3.12.5.j, & 3.12.6.j) to align with the previous correction for Course B.

Voting for: Unanimous.

From:

(A) 3.12.1.h Re-pen: The re-pen may be the same pen as the take pen. When the re-pen gate is opened, no further points can be earned on any other part of the course. Points for the re-pen may be earned after completing or attempting obstacle 1.

(C) 3.12.3.i Re-pen: The re-pen may be the same pen as the take pen. When the re-pen gate is opened, no further points can be earned on any other part of the course. Points for the re-pen may be earned after completing or attempting obstacle 1.

(D) 3.12.4.j Re-pen: The re-pen may be the same pen as the take pen. The re-pen does not have to be the same enclosure as the take pen as long as the procedure is consistent for the entire trial and both pens are at the same end of the arena. When the re-pen gate is opened, no further points can be earned on any other part of the course. Points for the re-pen may be earned after completing or attempting the exit for obstacle 1. Ability to control livestock points for this work will be subject to the manner in which movement through the obstacle was executed.

(E) 3.12.5. j Re-pen: The re-pen may be the same pen as the take pen. The re-pen does not have to be the same enclosure as the take pen as long as the procedure is consistent for the entire trial and both pens are at the same end of the arena. When the re-pen gate is opened, no further points can be earned on any other part of the course. Points for the re-pen may be earned after completing or attempting the exit for obstacle

1. Ability to control livestock points for this work will be subject to the manner in which movement through the obstacle was executed.

(F) 3.12.6.j Re-pen: The re-pen may be the same pen as the take pen. The re-pen does not have to be the same enclosure as the take pen as long as the procedure is consistent for the entire trial and both pens are at the same end of the arena. When the re-pen gate is opened, no further points can be earned on any other part of the course. Points for the re-pen may be earned after completing or attempting the exit for obstacle 1. Ability to control livestock points for this work will be subject to the manner in which movement through the obstacle was executed.

To:

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Rationale: This will provide consistency when scoring each course. The scoring for re-pen points on Course B was brought to the attention of the committee in May of 2012. It

was discussed and approved through vote. The ASCA Board of Directors unanimously approved this motion in August 2012. It failed to be placed in the June 2013 rule book. While working on a restructuring of the rule book, it was discovered that there was an inconsistency between the approved rule and the rules for all other courses. This change will allow for all courses to be judged in the same manner.

94:01 Stockdog: Post Advanced in 3.3.2 g

Approve: Unanimous

Disapprove: 0

Abstain: 0

Non-Voting: 0

Motion carries.

Motion: Kissman

I make a motion to add rule 3.3.2.g which gives a brief description of the Post Advanced Trial Dog. The original rule 3.3.2.g was moved to a different section of the rulebook earlier in the year.

3-02-14 Post Advanced in 3.3.2 g

Dan Sanderson made a motion and Mikael Hageus seconded to include the following division description in the rule book, Chapter 3, Section 3, to be labeled 3.3.2.g.

Voting for: Unanimous

3.3.2.g Post-Advanced Trial Dog is for dogs that have been certified or have qualified for the Advanced Trial Dog for the class being entered. The Post Advanced Division is an OPTIONAL division for sheep/goats and cattle classes. Host clubs do not have to offer this division if no facilities are available. Advanced titled dogs do not have to compete in this division if they feel unprepared for it. Qualifying scores can be earned according to Chapter 3, Section 6. The title earned shall be PATD-class used at the end of the dog's name. Merit points may be earned according to Chapter 13, Section 2.

Rationale: The placement of this statement in the division description section (Chapter 3, Section 3) will provide continuity within the rule book by placing a brief synopsis of the Post advanced Division in the same manner that other divisions are described. This will coincide with the movement of the course requirements and description of the Post Advanced course to the course description section of the rule book.

98:15 Obedience: Beginner Novice Class Rules

Approve: Unanimous

Disapprove: 0

Abstain: 0

Non-Voting: 0

Motion carries.

Motion: Roberts

I'd like to make a motion to accept the following motion from the Obedience Committee. We have a new optional titling class in which a qualifying score was not defined. The program goes into effect June, 1 2014. It needs to have qualifying scores defined. The effective date of this motion will be June 1st as the lack of a qualifying score does impact our programs.

Emergency Motion to correct Beginner Novice Class rules
Moted by Laurie Rubin
Seconded by Cindy Franks

Addition of new Section 1 Paragraph 2 to Beginner Novice Class.
The Effective Date of the motion will be the date that the next Rule Book is printed.
Reason: To define a qualifying score for an optional titling class, which is a new category of class for ASCA Obedience.

"A qualifying score in an Optional Titling class shall be the same as that in a Regular class as defined in these regulations by Chapter 1 Section 10: Qualifying Score. Ribbons and prizes for Optional Titling classes shall be the same as those in Regular classes as defined in these regulations by Chapter 1 Section 14: Obedience Ribbons and Chapter 1 Section 15: Ribbons and Prizes."

Vote ended Mar. 17, 2014
Agree: 10
Disagree: 0
Abstain: 1

87:19 Conformation: Conformation Finals Judge Packet mailing addendum

Approve: Unanimous
Disapprove: 0
Abstain: 0
Non-Voting: 0
Motion carries.

Motion: DeChant

I move to approve this motion from the Conformation Committee re Conformation Finals Judge Packet mailing addendum. We approved the packet last voting cycle and this is to add the things that were noted...who will send the pack and when it will be sent.

We have a motion by Liz with a second by Gail.

I, Liz Gibson make the following motion;
To be added to the Conformation Finals Judge Information packets as it was inadvertently left off the motion the board passed.

The ASCA business office shall mail to the conformation finals judges the approved information packet when the ASCA Board of Directors has approved the conformation finals judges and before contracts are sent.

Reason: The information in the packet will help educate the judges on how the finals program works and allows the judges to ask questions before the event of the conformation committee if needed.

(The office manager has approved the office mailing the packet)

Yes - 11

No - n/a

Non-Voting - 1

98:15 Obedience: Fix measuring language discrepancy

Approve: Unanimous

Disapprove: 0

Abstain: 0

Non-Voting: 0

Motion **carries**.

Motion: Roberts

I move to approve the following motion from the Obedience Committee.

Laurie Rubin moved and Katie Van de Sandt seconded the following:
Emergency motion. The Effective Date of the motion will be the date that the next Rule Book is printed following approval by the Board of Directors.

Reason: To standardize the ODX measuring language between the Reference Sheet and the Open Chapter. Language to change the language in the Reference Sheet making optional the measuring and marking of the radius around the base of the cone was voted on and sent to the Board in December 2013. The Obedience Committee was unable to include changes in the Open Chapter in its November 9, 2013 vote, because the chair's January 2014 draft rulebook document did not contain the following paragraph, first published in January 2014.

Proposed for June 2014

CHAPTER 4: OPEN

SECTION 8: DIRECTED OPEN EXERCISES (DOE) – FOR ONLY ODX

Prior to the start of the ODX Class, the judge shall mark the spot where the cone will be positioned during the Directed Open Exercises. ~~Prior to the start of the ODX class, the judge shall measure the radius around the cone and also mark the point over which the cone will be placed. The measuring shall be done as follows: The spot on which the cone will be placed for all teams shall be marked for consistency in placement.~~

Optional marking procedure: Once the cone is placed, the three foot radius for the directed sit shall be determined by measuring 36 inches from **the** outside edge of the

base of the cone in each quarter-hour direction (front, back and both sides). The quarter hours on the radius ~~must~~ **may** be marked to allow the judge to more readily discern if the dog has met the requirements. The four foot radius shall ~~also~~ be determined by measuring 48 inches from the outside edge of the base of the cone and ~~shall~~ **may** be marked as described for the three foot radius. A different color **may** be used for the three and four foot **diameter** marks if desired. Chalk or a similar substance **may** be used for marking. Outdoors, the use of golf tees and similar items is not recommended, but if used, the item must be pushed fully into the ground so that the top is flush with the ground for the safety of the dogs. It is recommended that clubs have a yardstick or other measuring device that can be used.

Current January 2014

CHAPTER 4: OPEN

SECTION 8: DIRECTED OPEN EXERCISES (DOE) – FOR ONLY ODX

Prior to the start of the ODX class, the judge shall measure the radius around the cone and also mark the point over which the cone will be placed. The measuring shall be done as follows: The spot on which the cone will be placed for all teams shall be marked for consistency in placement. Once the cone is placed, the three foot radius for the directed sit shall be determined by measuring 36 inches from outside edge of the base of the cone in each quarter-hour direction (front, back and both sides). The quarter hours on the radius **must** be marked to allow the judge to more readily discern if the dog has met the requirements. The four foot radius shall also be determined by measuring 48 inches from the outside edge of the base of the cone and shall be marked as described for the three foot radius. A different color **may** be used for the three and four foot diameter marks if desired. Chalk or a similar substance **may** be used for marking. Outdoors, the use of golf tees and similar items is not recommended, but if used, the item must be pushed fully into the ground so that the top is flush with the ground for the safety of the dogs. It is recommended that clubs have a yardstick or other measuring device that can be used.

Agree: 6

Disagree: No one

Abstain: 2

Not voting: 3

Abstaining statements from November 2013:

Marilyn Cherry: "I choose to abstain because while I agree with changing "will" to "may" re marking the 3' and 4' circles, I am not in favour of an earlier committee decision to mark where the cone goes prior to handler leaving the dog and walking across the ring."

Jayne Lips: "I prefer to not be involved in odx motions or any possible changes when it comes to odx voting."

98:15 Obedience: Disallow simultaneous ODX legs, UDX-O legs, and OTCH-O points

Approve: Unanimous

Disapprove: 0

Abstain: 0

Non-Voting: 0
Motion carries.

Motion: Roberts

I move to approve the following from the Obedience Committee.

Laurie Rubin moved and Katie Van de Sandt seconded the following:
Emergency motion. The Effective Date of the motion will be the date that the Board of Directors deems it to be acceptable. The Obedience Committee suggests this be June 1, 2014, if possible.

Reason: It was the intention of the Obedience Committee that dogs earn an ODX title before garnering UDX-O legs and OTCH-O points. However, the wording of the current rulebook does not prevent dogs from earning simultaneous ODX legs, UDX-O legs, and OTCH-O points. The proposed changes correct this.

CHAPTER 6: UTILITY DOG EXCELLENT SECTION 1: INTRODUCTION AND GENERAL INFORMATION

Change to:

A dog may not earn legs towards an ASCA Utility Dog Excellent title until the dog has earned the ASCA titles of Companion Dog Excellent (CDX) and Utility Dog (UD). A dog may not earn legs towards an ASCA Utility Dog Excellent-O title until the dog has earned the ASCA titles of Open Dog Excellent (ODX) and Utility Dog (UD).

Change from:

A dog may not earn legs towards an ASCA Utility Dog Excellent title until the dog has earned the ASCA title of Utility Dog (UD).

CHAPTER 7: OBEDIENCE TRIAL CHAMPION SECTION 2: OBEDIENCE TRIAL CHAMPION OTCH TITLE

Change to:

A total of one hundred (100) points must be earned. Points can only be accumulated after the dog has earned both the CDX and UD titles from ASCA.

Change from:

A total of one hundred (100) points must be earned. Points can only be accumulated after the dog has received a UD title from ASCA.

SECTION 3: OBEDIENCE TRIAL CHAMPION OTCH-O TITLE

Change to:

The requirements for the OTCH-O title are the same as for the OTCH title with the exceptions that points can only be accumulated after the dog has earned both the ODX and UD titles from ASCA and that all Open scores will be from the ODX Open B class in place of the CDX Open B class...

Change from:

The requirements for the OTCH-O title are the same as for the OTCH title with the exception that all Open scores will be from the ODX Open B class in place of the CDX Open B class...

CHAPTER 10 (to become as of June 2014) CHAPTER 11: OBEDIENCE FINALS
SECTION 7: QUALIFYING FOR THE FINALS

SUPER DOG

Change to:

For scores to count for Super Dog finals, dogs must qualify in Open B CDX and Utility or Open B ODX and Utility at the same trial. If qualifying via the CDX class, a dog must have already earned a CDX. If qualifying via the ODX class, a dog must have already earned an ODX. The dog's top three combined qualifying scores from CDX B and Utility and/or from ODX B and Utility during the present qualifying year will be added and averaged. There will be one Super Dog Finals regardless of whether dogs qualify via the CDX or the ODX class. There will be no Group Stay Exercises or Directed Open Exercises in Super Dog Finals. Dogs are eligible for Top Ten Super Dog finals standings indefinitely.

Change from:

For scores to count for Super Dog finals, dogs must qualify in Open B CDX and Utility or Open B ODX and Utility at the same trial. The dog's top three combined qualifying scores from CDX B and Utility and/or from ODX B and Utility during the present qualifying year will be added and averaged. There will be one Super Dog Finals regardless of whether dogs qualify via the CDX or the ODX class. There will be no Group Stay Exercises or Directed Open Exercises in Super Dog Finals. Dogs are eligible for Top Ten Super Dog finals standings indefinitely.

CHAPTER 11 (to become to become as of June 2014) CHAPTER 12: OBEDIENCE
MERIT PROGRAM

SECTION 5: SUPER DOG CDX

Change to:

The dog's top three qualifying scores from CDX B and its top three qualifying scores from Utility B will be averaged. A dog must have already earned a CDX title for scores to count. Only scores from the current merit program year can be used. Dogs are eligible for Top Ten Super Dog CDX Merit standings indefinitely.

Change from:

The dog's top three qualifying scores from CDX B and its top three qualifying scores from Utility B will be averaged. Only scores from the current merit program year can be used. Dogs are eligible for Top Ten Super Dog CDX Merit standings indefinitely.

SECTION 6: SUPER DOG ODX

Change to:

The dog's top three qualifying scores from ODX B and its top three qualifying scores from Utility B will be averaged. A dog must have already earned an ODX title for scores to count. Only scores from the current merit program year can be used. Dogs are eligible for Top Ten Super Dog ODX Merit standings indefinitely.

Change from:

The dog's top three qualifying scores from ODX B and its top three qualifying scores from Utility B will be averaged. Only scores from the current merit program year can be used. Dogs are eligible for Top Ten Super Dog ODX Merit standings indefinitely.

Disagree: No one
Abstain: 1
Not voting: 2

ASCA Board of Directors Meeting

Thursday, April 10, 2014
Bryan, Texas

In attendance: President Ann DeChant, 1st Vice-President Preston Kissman, Treasurer Jean Roberts, Secretary Ken Silveira, Director Rick Gann, Director Linda Gray, Director Allison Bryant, Director Cindy King, Executive Secretary Kalla Jaco, Member Jo Kimes.

Absent: 2nd Vice-President Rick Hardin.

There is a quorum with 8 voting members of the Board present.

DeChant called the meeting to order at 9:02 am.

Ratify March Email Votes

I move to ratify the March email votes.

Motion: Kissman

Second: Gray

All present approved (Absent: Hardin); motion carries.

ASCA Rulebooks on Kindle

The Board discussed what would be involved in making ASCA's Rulebooks available on Kindle – re-formatting and templates, costs. There is support, but a decision will wait until more information is provided.

ASCA Rulebooks

The Board gave support to the Executive Secretary to go forward with re-formatting the ASCA Rulebooks. Cover pages, font and general formatting will be standardized. No information will be changed. The new rulebooks will be available June 2014.

- Office Manager Ray Fryar, Assistant Office Manager/Registry Secretary Sarah Jackson, Membership Secretary/Bookkeeper Susan Byrne, Conformation/Obedience/JR Showmanship Secretary Misty Ryan, Agility/Insurance Secretary Adrienne Karli, and Stockdog/Tracking/Rally Secretary Gabriella Thompson joined the meeting at 9:25 am.

Meeting with Office Staff

Fryar reported on recent staff turnover, and introduced the full-time members of the ASCA Office Staff. There are currently two part-time staff members, as well.

- Jackson, Byrne, Ryan, Karli, and Thompson left the meeting at 9:40 am.

Office Manager's Report

Fryar reported that the new flooring has been installed in the Office. Appropriate attention is being paid to the maintenance and organization of the Office, particularly with ASCA Nationals being held in Bryan this year. ASCA is starting to become a

recognizable name in the community and networking has increased. The staff works together well and is each on top of their responsibilities. They understand what ASCA means to the membership and have taken a vested interest in keeping things running smoothly. There are about 10,000 ASCA members, full and service; membership numbers are staying steady.

PayPal

The Board discussed what would be involved in allowing ASCA members to use PayPal for payments to the Office – costs, security, effect to Bookkeeper. ASCA currently uses Authorize.net as our payment gateway, but PayPal has their own called PayFlow. ASCA would receive one statement from PayFlow for all PayPal and online transactions, which would simplify the daily balance because the Office would be working with one deposit a day from one company rather than two or three. AgniTEK has also said that ASCA's shopping cart online will work with PayFlow.

14.16 Use of PayPal and PayFlow for ASCA

I move that the Office discontinue use of Authorize.net as ASCA's payment gateway and adopt PayPal for members' use, also utilizing PayPal's gateway, PayFlow.

Motion: Silveira

Second: Kissman

All present approved (Absent: Hardin); motion carries.

RFP for Computer System

The document is almost ready to be sent out, but a few changes need to be made. Bryant has taken point on this and she will serve as System Liaison. The Board discussed the RFP and what will go into the new system.

Agility Licensee

Fines were levied against Manzanita Agility Club for late submission of results and fees. The club was given until the end of March to pay the total of \$1650 owed. The full amount has not been paid as of this Board meeting.

14.17 NSF List: Cirenelli

In referencing Agility Rules and Regulations section 2.8, I move that Lorraine Cirenelli be placed on the NSF list for non-payment of fees. This is not an incident of dishonored funds, but the Board has determined to follow policy 19.4 in this matter, as the fees levied have not been paid. She will be placed on the insufficient funds list with 20 days to remit payment. If payment is not made by the deadline, her ASCA privileges will be suspended and she may not act in the capacity of an ASCA official at any ASCA sanctioned event.

Motion: Silveira

Second: Miller

All present approved (Absent: Hardin); motion carries.

Employee Review

The Board heard Fryar's staff evaluations and recommendations for raises.

14.18 Staff Raises

I move to approve all raises as discussed, effective next pay period.

Motion: Kissman

Second: Bryant

All present approved (Absent: Hardin); motion carries.

- Fryar left the meeting at 12:25 pm.

The Board discussed Fryar's performance as ASCA's Office Manager.

Agility Judge Complaint

The Board received and discussed a complaint against an ASCA agility judge in her capacity as a judge. The Board will send a letter to the judge notifying her of the letter and warning her to modify her behavior.

Treasurer's Report

Roberts reported on ASCA's financials and the Board reviewed documents from January 2014 through March 2014. Net income is \$60,550.22. There is currently \$208,494.44 in the checking account, \$284,627.63 in the savings account, and \$100.00 in the wire account. ASCA's total assets come in at \$714,266.47. It is expected that the \$0.25 fee to offset the cost of Finals will have produced over \$25,000 by June 2014.

I move to approve the Treasurer's report as presented.

Motion: Gann

Second: Bryant

All present approved (Absent: Hardin); motion carries.

Pedigree Database

The Board discussed making aspects of the ASCA database available for members to access – for use for research, pedigree analysis and trials. The Board will continue to look into this.

Meeting with Trademark Lawyer

The Board heard from Rick Larsen regarding the status of ASCA's trademarks. They discussed the benefits of having the ® mark with ASCA's name and logo – adds weight to the organization in the consumer's mind. Fryar is on top of keeping the trademarks up to date. The Board discussed a phone application that makes the ASCA Rally Rules available for \$0.99 and whether the use of "ASCA" and the copyrighted rules had been approved. The Board will follow-up with the creator of the application.

Meeting with Business Banker

The Board heard from Wes Wilson on the positive status of ASCA's accounts with Chase. He recommended that the Board continue to move away from using non-electronic funds – cut down on the use of paper checks.

Committee Liaison Position

Silveira led the discussion on the duties and original intent of the Liaison position.

Response from SDC to a Board Directive

The Board reviewed a response from the Stockdog Committee to a Board Directive. The Committee is working to clarify what constitutes “Open Pasture Work” and developing a checklist for Farm and Ranch Trial sanctioning. The Committee is also planning to conduct a poll of Stockdog Judges, and, if the results provide that there is need, to create different score sheets for Courses D, E, and F.

Audit Discussion

The Board met via telephone with Kay Dobbins, who conducted the 2012 audit of ASCA’s finances. She went over the management letter and detailed her concerns. The Board requests a process from the Office on how they will correct the issues discovered.

Stockdog Rulebook

The Board discussed the Stockdog Committee’s current efforts to re-organize the Stockdog Rulebook, as well as their desire to include the guidelines as part of the rules. The Board supports their efforts.

Electronic Document Backup Proposal

The Board discussed a proposal from Kristin Horowitz to scan ASCA’s files and create an electronic backup, to then be utilized at ASCA’s discretion. The Board is interested in pursuing this, but need to consider further.

Proposal:

To electronically archive all registration files in the ASCA back office onto a hard drive containing text-readable PDFs.

Estimated cost: \$5000

Execution:

- Purchase air fare from SLO, CA to Bryan, TX and supply hotel and a rental car: \$1200
- Date for execution would be the week of employee break for the holidays (say Christmas to New Years – or whenever) – may be bookended with their working days – ensures maximal use of time with minimum interference from me
- Purchase a high-volume, color document scanner (should be able to process duplex – two-sided – and color scans) (example Model AV320E2+ at \$2765 at ScanStore (80 pages per minute))
 - Please note, renting is \$.01 per scan – very costly, though the machines do the work faster (150 pages per minute)
- Purchase hard drive (1 TB): \$100
- Computer must be fast enough to process and create PDFs from scans (aka, they need to have been recently upgraded), if not, laptop purchase or rental may be required (I don’t have one I can take to do this work) to process data (Up to \$800 for a laptop purchase)
- Scans would occur throughout the week and I would concurrently archive the data into PDF collections based on registry numbers (I expect this process to take months, I will do from home) – organized using free research service “Mendeley”

- Upon project completion, ASCA will have hard drive shipped to it to be used as seen fit
 - o Put PDFs on website for public access
 - o Integrate with the ADMS
 - o Backup data and simply retain if infrastructure no longer exists
 - o Upload to a free service like Scribd that makes documents searchable to the public with no extra money spent by ASCA

Benefits:

- Provides electronic back up of paper files in the ASCA office
- Upon project completion, hardware can be resold on Craigslist to recoup expenses (or retained)
- Can make these files available to the public (based off of policy set by the ASCA board)
- Can eliminate paper files in the ASCA office altogether once the original scans are backed up properly (on and off site)
- Can aid in research and history

Drawbacks:

- Costs money
- Efforts may not lead to anything unless ASCA Board enacts plans to make use of the scans
- In order to be effective, the scanning process should continue in the business office and kept up-to-date, requiring a plan, recommended integration with ADMS, and office training
- May unearth potential registry issues that were buried (aka, dogs that don't look like Aussies, discrepancies, etc.

Therapy Certificates in ASCA

The Board discussed a request from a member to recognize therapy certification in ASCA. Titling in ASCA currently comes from ASCA sanctioned performance events only, which does not include therapy work.

Motion Effective Date Language

The Board discussed the most appropriate language to use for motion effective dates. In order for a motion to be included in a June rulebook, it must be submitted to the Board for vote in the February cycle. In order for a motion to be included in a January rulebook, it must be submitted to the Board for vote in the October cycle.

Memorials from ASCA

The Board discussed creating a policy to be followed in the event of the passing of a current or former ASCA Officer, Director, employee, or family member thereof.

14.19 ASCA Memorials

I move that at the Board's discretion they may honor current or former ASCA Officers, Directors, employees, and/or immediate family members thereof with memorials upon their passing. The type and amount of the memorial shall be determined on an individual basis, not to exceed \$100.

Motion: DeChant

Second: Bryant
All present approved (Absent: Hardin); motion carries.

At 5:30 pm all present (Absent: Hardin) approved suspension of the meeting.

ASCA Board of Directors Meeting

Friday, April 11, 2014

Bryan, Texas

In attendance: President Ann DeChant, 1st Vice-President Preston Kissman, Treasurer Jean Roberts, Secretary Ken Silveira, Director Rick Gann, Director Linda Gray, Director Allison Bryant, Director Cindy King, Executive Secretary Kalla Jaco, Counsel Charles Carnese
Absent: 2nd Vice President Rick Hardin

DeChant called the meeting to order at 9:03 am.

- The Board entered Executive Session at 9:05 am to discuss the evaluation of the Office Manager.
- The Board left Executive Session at 9:30 am.

Accommodations for Disabled Handlers

The Board discussed a letter received from an ASCA member requesting accommodations for disabled handlers in an ASCA event. The Board determined that, in following the Americans with Disabilities Act, no accommodations will be made that serve to eliminate the qualifications for that performance event.

Audit Discussion

The Board met with Tom Wallis, whose firm has conducted ASCA's audits for many years. The Board heard his recommendations to improve ASCA's financial practices and determined to engage his firm to conduct ASCA's 2013 audit.

- Hardin joined the meeting via telephone at 10:30 am.

The audit should be available for members to review by the 2014 General Membership Meeting and will be summarized and published in the Aussie Times.

14.21 2013 ASCA Audit

I move to engage the firm of Ingram, Wallis & Co., P.C. to act as the certified public accountant for ASCA and to have them conduct an audit of ASCA's financials for 2013.

Motion: Gann

Second: Roberts

All present approved; motion carries.

Disqualified Dog Reinstatement Procedure

The Board discussed what the proper reinstatement procedure is, and went through the program rulebooks to determine whether the up-to-date procedure appeared in each.

Reinstated Dogs and Liability

The Board discussed ASCA's liability in the case of a reinstated dog being involved in another incident and ideas to stay on top of this. Insurance Liaison Kissman will follow-up with insurance carrier regarding coverage options.

Solicitation of Judging Assignments

It was brought to the Board's attention that under the Judges Code of Ethics the only judges not allowed to solicit assignments are Conformation and Tracking judges. The Board would like to make sure that all of ASCA's judging programs meet this ethical standard. Restrictions on solicitation in the Judges Code of Ethics will be modified to apply to all judges in all programs.

Junior Showmanship Patterns, Guidelines and Questions

This document, created by the Junior Committee and passed by the Board, was intended to be included in the January 2013 Junior Rulebook, but was mistakenly left out. The document will be included in the June 2014 Junior Rulebook for use at all ASCA shows sanctioned after June 1, 2014.

- Hardin left the meeting at 12:00 pm.

From 12:00 pm to 1:30 pm the Board broke for lunch.

Meeting with Investment Planner

The Board heard from Matt Chalmers of Raymond James Financial Services, who manages ASCA's investments. He reported on the risk status of investments and that last year saw a 9.86% return for ASCA.

- Hardin joined the meeting via telephone at 1:45 pm.

Meeting with Counsel

The Board heard from Carnese regarding the status of the APHIS lawsuit. The Humane Society of the US had filed a motion to intervene in the lawsuit on behalf of the US Government, in support of the law. Whether they may or may not intervene has not yet been decided. The US Government had also moved against our complaint on the grounds that we are not really a "party" as there are no identified individuals that would be harmed by the legislation. It has been determined that we do have standing, though, so the lawsuit will proceed. A formal answer to the suit has been filed that simply denies all allegations and offers no counter claims or affirmative defenses. It will be some time before final decisions are made, as much research must be conducted on both sides.

- The Board entered Executive Session at 2:20 pm to discuss the Russ Ford v. Jean Miller & ASCA lawsuit with Counsel.
- The Board left Executive Session at 3:00 pm.

14.23 Affiliate Club Approval

I move to approve the deferring of approval of new Affiliate Clubs to the Business Office.

Motion: Gray

Second: DeChant

All present approved; motion carries.

At 3:10 pm all present approved suspension of the meeting to hold the meeting of the ASCA Foundation. DeChant called the meeting back to order at 3:35 pm.

2014 Finals Budget

The Board reviewed the budget for 2014 Finals received from the Host Club. Liaison Gann will return the budget with the Board's recommendations for change.

2014 Nationals

Rooms for the Board have been reserved. The Board will meet at 9:00 am on Saturday, November 1 and Thursday, November 5. The General Membership Meeting, with Board Meeting to follow, will be held on Wednesday, November 4. It is recommended that the Board attend as many ASCA Finals events as they can.

Random Draw for 2015 Stockdog Finals Judges

For the first time, the random draw for 2015 Stockdog Finals Judges will be conducted at the General Membership Meeting, in full view of all attendees.

- Hardin left the meeting at 4:20 pm.

Suggested Change to Committee Procedures

The Board reviewed Silveira's suggested changes to Committee Procedures regarding member participation and removal. Silveira will continue to work with Carnese on the changes and the Board will resume discussion at its May conference call.

Honorees at Nationals

14.25 2015 ASCA Lifetime Achievement Award

I move to approve Linda Gray as the recipient of the ASCA Lifetime Achievement award for 2015.

Motion: Bryant

Second: DeChant

All present approved (Absent: Hardin); motion carries.

ASCA.org Email Address

The Board discussed assigning ASCA.org email addresses to all ASCA Officers and Directors, to be used for ASCA business.

Stipend for Committee Chairs Attending Nationals

14.26 Chair Stipend: Black

I move that Rally Committee Chair Karen Black receive the \$200 stipend for attending the 2014 ASCA Nationals & Finals.

Motion: Gann

Second: DeChant

All present approved (Absent: Hardin); motion carries.

14.27 Chair Stipend: Boone

I move that Agility Committee Chair Judy Boone receive the \$200 stipend for attending the 2014 ASCA Nationals & Finals.

Motion: Roberts

Second: King

All present approved (Absent: Hardin); motion carries.

14.28 Chair Stipend: Rubin

I move that Obedience Committee Chair Laurie Rubin receive the \$200 stipend for attending the 2014 ASCA Nationals & Finals.

Motion: Roberts

Second: King

All present approved (Absent: Hardin); motion carries.

14.29 Chair Stipend: Wesen

I move that Stockdog Committee Chair Jan Wesen receive the \$200 stipend for attending the 2014 ASCA Nationals & Finals.

Motion: Kissman

Second: King

All present approved (Absent: Hardin); motion carries.

14.30 Chair Stipend: Miles

I move that History Committee Chair Sunday Miles and DNA Committee Chair Pete Dolan receive \$200 stipends for attending the 2014 ASCA Nationals & Finals.

Motion: Gray

Second: King

All present approved (Absent: Hardin); motion carries.

14.31 Chair Stipend: Montano

I move that Hall of Fame Committee Chair Dorothy Montano receive the \$200 stipend for attending the 2014 ASCA Nationals & Finals.

Motion: DeChant

Second: King

All present approved (Absent: Hardin); motion carries.

14.32 Chair Stipend: McQuade

I move that Tracking Committee Chair Carol McQuade receive the \$200 stipend for attending the 2014 ASCA Nationals & Finals.

Motion: DeChant

Second: King

All present approved (Absent: Hardin); motion carries.

14.33 Chair Stipend: Beals

I move that Legislative Committee Chair Susan Beals receive the \$200 stipend for attending the 2014 ASCA Nationals & Finals.

Motion: Kissman

Second: King

All present approved (Absent: Hardin); motion carries.

At 5:30 pm all present (Absent: Hardin) approved suspension of the meeting.

ASCA Board of Directors Meeting

Saturday, April 12, 2014

Bryan, Texas

In attendance: President Ann DeChant, 1st Vice-President Preston Kissman, Treasurer Jean Roberts, Secretary Ken Silveira, Director Rick Gann, Director Linda Gray, Director Allison Bryant, Director Cindy King, Executive Secretary Kalla Jaco, Counsel Charles Carnese
Absent: 2nd Vice President Rick Hardin

DeChant called the meeting to order at 9:44 am.

2016 ASCA Nationals & Finals

The Board reviewed all applications to host the 2016 ASCA Nationals & Finals. A Board Liaison will be chosen at the 2014 Nationals as many of the current Board will not be serving in 2016.

14.34 2016 ASCA Nationals & Finals Host

I move to approve Olympic ASA and Willamette ASC to host the 2016 ASCA Nationals & Finals, to be held at the Linn County Expo Center in Albany, Oregon.

Motion: Gann

Second: Gray

Approve: Bryant, DeChant, Gann, Gray, King, Kissman, Roberts; Disapprove: 0;

Abstain: Silveira; Absent: Hardin; motion carries.

Board Liaison for 2015 ASCA Nationals & Finals

Bryant will serve as Liaison until her term expires at the 2014 Nationals, after which Roberts will take over.

Judges Code of Ethics

These are enforceable and the Board has determined that a name change may be in order so that is more obvious.

14.35 Changes to Judges Code of Ethics

I move the ASCA Board of Directors submit the following proposed changes to the Judges Code of Ethics to the Program Committees for consideration. The Directors request that the Committees evaluate the proposed changes commenting on their appropriateness making changes where they consider them to be needed.

Motion: Silveira

Second: Bryant

All present approved (Absent: Hardin); motion carries.

As presently stated:

Official ASCA Judges Code of Ethics

1. ASCA Judges are expected to conduct themselves in accordance with this Code of Ethics set forth by the Australian Shepherd Club of America Board of Directors. Failure to comply with this Code of Ethics subjects a judge to disciplinary action by the ASCA Board of Directors, including the possible revocation of ASCA Judging privileges.
2. ASCA Judges carry a tremendous amount of responsibility. They function as a guiding voice of the Australian Shepherd and should represent the highest ideals in terms of honesty, integrity, impartiality and knowledge of the sport and the breed.

3. The approval to judge ASCA events is a privilege and is not a right or reward. Suspensions in other registries relevant to the task of judging will be a consideration in the approval and maintenance of ASCA judging privileges.
4. All Judges and applicants must agree to abide by the ASCA Judges Code of Ethics.
5. ASCA has the sole right to refuse, suspend or revoke the ASCA judging license of any person in violation of ASCA rules, or for the failure to comply with the provisions set forth in this Code of Ethics. Failure to comply with the Code of Ethics, or any ASCA Program rules, subjects a judge to disciplinary action by the ASCA Board of Directors, including the possible revocation of ASCA Judging privileges. Judges will be notified if such action is being considered, the reason for its consideration, and given the opportunity to reply.

RESPONSIBILITIES:

1. ASCA Judges should have thorough knowledge and understanding of the rules and regulations governing the program venue in which they are judging.
2. ASCA Judges should have the safety and welfare of the stock, dog and handler as the judge's foremost concern in reviewing the trial conditions and in judging a working trial.
3. It is the Judge's responsibility to keep up to date with current changes in the program rules for which they are judging and are also expected to continue their education process throughout their career.
4. Judges are to be professional in carrying out their duties and must not allow personal preferences to interfere with the stated guidelines upon which they judge the handler (exhibitors) or dogs.
5. It is essential that exhibitors have complete faith in the impartiality of their judges. A Judge's actions and decisions should leave no doubt that they were made based solely on the merits of the dogs presented to them on that day.

CONDUCT:

1. The Judge's conduct must always be impartial, dignified, and respectful. The Judge's actions and professional comportment must be above reproach. Judges should avoid conduct and casual remarks that might be misconstrued or misinterpreted such as expressing favoritism or specific criticism of dogs or exhibitors.
2. When attending social functions organized by the event-giving club where exhibitors are present, a Judge is expected to exercise particular discretion in discussing individual exhibitors, dogs or breeders.
3. When officiating at a show, the Judge shall not:
 - a) Discuss the merits or faults of the dogs or handlers (exhibitors) with the stewards, attendants, or spectators during the assignment.
 - b) Hold, have control of, or groom any dog on the show grounds during his assignment that is not wholly owned or co-owned by the judge
 - c) While officiating, a Judge should not ask individuals:
 - Who owns the dog
 - From whom the dog was purchased
 - What bloodlines the dog is out of
4. A Judge may not judge any dog, which is owned or co-owned, by the Judge.
5. A Judge may not give advice or guidance on how to handle his/her dog to an exhibitor during an event or class the Judge is judging. This does not prevent the Judge

from answering appropriate questions, giving course instructions, informing an exhibitor where to go or inform the exhibitor of proper procedures.

6. Any alterations or changes in scores or placements must be initialed by the Judge per the program rules of the venue in which they are judging.

7. Judges shall score a trial/class based solely on the dog and handler's (exhibitor's) performance as a team as described in the ASCA Program Rules and Regulations, and in no case shall judging be based (nor any consideration be given) on the identity or reputation of the handler, owner, the breeder, or the dog's lineage.

8. Judges shall remember that trials are staffed largely or entirely with unpaid volunteers, and shall treat stock handlers, tracklayers, ring stewards, timers, helpers, exhibitors and spectators with due courtesy and consideration.

9. Judges shall be professional in demeanor and arrive appropriately dressed for the judging assignment, with due consideration of anticipated weather, arena and ring conditions.

SPECIAL RULES FOR CONFORMATION AND TRACKING JUDGES:

1. When officiating at a trial:

a. A Judge shall not judge any dog that is co-owned or bred by the Judge's immediate family.

b. A Judge, while judging a tracking event, shall not place himself/herself in positions on the track so as to indicate the correct direction of the track, nor place markers or articles so as to clearly indicate corners.

2. Prior to the completion of a conformation judging assignment, a Judge shall not act as a spectator at the same conformation event at which he is scheduled to judge

3. A Judge shall not personally exhibit a dog in Conformation in the same state as his assignment four (4) days prior to his assignment as a conformation judge.

4. A Judge or their family members should never solicit or promote assignments on the judge's behalf.

DEFINITIONS:

(a) Solicitation is the repeated contact and/or the use of influence, persuasion or coercion in an effort to obtain a judging assignment.

(b) Promotion is a Judge's or their immediate family member's attempt to sell or popularize the Judge or their judging assignments through verbal or written advertising and/or publicity.

Change to:

Official ASCA Judges Code of Ethics

1. ASCA Judges are expected to conduct themselves in accordance with this Code of Ethics set forth by the Australian Shepherd Club of America Board of Directors. Failure to comply with this Code of Ethics subjects a judge to disciplinary action by the ASCA Board of Directors, including the possible revocation of ASCA Judging privileges.

2. ASCA Judges carry a tremendous amount of responsibility. They function as a guiding voice of the Australian Shepherd and should represent the highest ideals in terms of honesty, integrity, impartiality and knowledge of the sport and the breed.

3. The approval to judge ASCA events is a privilege and is not a right or reward.

Suspensions in other registries relevant to the task of judging will be a consideration in the approval and maintenance of ASCA judging privileges.

4. All Judges and applicants must agree to abide by the ASCA Judges Code of Ethics.
5. ASCA has the sole right to refuse, suspend or revoke the ASCA judging license of any person in violation of ASCA rules, or for the failure to comply with the provisions set forth in this Code of Ethics. Failure to comply with the Code of Ethics, or any ASCA Program rules, subjects a judge to disciplinary action by the ASCA Board of Directors, including the possible revocation of ASCA Judging privileges. Judges will be notified if such action is being considered, the reason for its consideration, and given the opportunity to reply.

RESPONSIBILITIES:

1. ASCA Judges should have thorough knowledge and understanding of the rules and regulations governing the program venue in which they are judging.
2. ASCA Judges should have the safety and welfare of the stock, dog and handler as the judge's foremost concern in reviewing the trial conditions and in judging a working trial.
3. It is the Judge's responsibility to keep up to date with current changes in the program rules for which they are judging and are also expected to continue their education process throughout their career.
4. Judges are to be professional in carrying out their duties and must not allow personal preferences to interfere with the stated guidelines upon which they judge the handler (exhibitors) or dogs.
5. It is essential that exhibitors have complete faith in the impartiality of their judges. A Judge's actions and decisions should leave no doubt that they were made based solely on the merits of the dogs presented to them on that day.

CONDUCT:

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 - b) Hold, have control of, or groom any dog on the show grounds during his assignment that is not wholly owned or co-owned by the judge
 - c) While officiating, a Judge should not ask individuals:
 - Who owns the dog
 - From whom the dog was purchased
 - What bloodlines the dog is out of
4. A Judge may not judge any dog, which is owned or co-owned, by the Judge.
 - a) A Judge shall not judge any dog that is co-owned or bred by the Judge's immediate family.
5. A Judge may not give advice or guidance on how to handle his/her dog to an exhibitor during an event or class the Judge is judging. This does not prevent the Judge

from answering appropriate questions, giving course instructions, informing an exhibitor where to go or inform the exhibitor of proper procedures.

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7. Judges shall score a trial/class based solely on the dog and handler's (exhibitor's) performance as a team as described in the ASCA Program Rules and Regulations, and in no case shall judging be based (nor any consideration be given) on the identity or reputation of the handler, owner, the breeder, or the dog's lineage.

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9. Judges shall be professional in demeanor and arrive appropriately dressed for the judging assignment, with due consideration of anticipated weather, arena and ring conditions.

10. A Judge or their family members should never solicit or promote assignments on the judge's behalf.

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~~a. A Judge shall not judge any dog that is co-owned or bred by the Judge's immediate family.~~

b. A Judge, while judging a tracking event, shall not place himself/herself in positions on the track so as to indicate the correct direction of the track, nor place markers or articles so as to clearly indicate corners.

2. Prior to the completion of a conformation judging assignment, a Judge shall not act as a spectator at the same conformation event at which he is scheduled to judge

3. A Judge shall not personally exhibit a dog in Conformation in the same state as his assignment four (4) days prior to his assignment as a conformation judge.

~~4. A Judge or their family members should never solicit or promote assignments on the judge's behalf.~~

DEFINITIONS:

(a) Solicitation is the ~~repeated~~ contact and/or the use of influence, persuasion or coercion in an effort to obtain a judging assignment.

(b) Promotion is a Judge's or their immediate family member's attempt to sell or popularize the Judge or their judging assignments through verbal or written advertising and/or publicity.

14.36 Questions from JCOE on Judge's Test

I make a motion to ask all program committees to add at least 2 questions from the Judges Code of Ethics to their judge's test.

Motion: Bryant

Second: Gann

All present approved (Absent: Hardin); motion carries.

Strategic Plan

The Board reviewed ASCA's Strategic Plan and made necessary updates and changes.

14.37 Comments on Judge Conduct

I move to direct the Office Staff to send any negative judge comments in Judges Evaluations to the corresponding Committee Liaison. If a committee has a process for reviewing judge comments, please let the Board know what it is. If a committee does not have a process to monitor judges and make recommendations to the Board, they need to develop one.

Motion: DeChant

Second: Kissman

All present approved (Absent: Hardin); motion carries.

14.38 Electronic Document Backup

I make a motion for Kristin Horowitz to take the lead on electronically archiving ASCA's paper files. Cost not to exceed \$5,000.

Motion: Kissman

Second: Gray

All present approved (Absent: Hardin); motion carries.

14.38 Electronic Aussie Times Backup

I make a motion to authorize Jerry Schetterer to scan back issues of the Aussie Times for ASCA's archiving purposes.

Motion: Roberts

Second: Gann

All present approved (Absent: Hardin); motion carries.

Conformation Judges

The Board discussed the hiring of two judges at an ASCA sanctioned conformation show. The judges are listed in ASCA's judges' book as conformation judges, but are currently only approved through AKC to judge Junior Showmanship. This issue has been sent to the Conformation Committee to discuss.

At 12:23 pm all present approved adjournment of the meeting.

ASCA Foundation Meeting

Friday, April 11, 2014

Bryan, Texas

In attendance: President Ann DeChant, 1st Vice-President Preston Kissman, 2nd Vice President Rick Hardin, Treasurer Jean Roberts, Secretary Ken Silveira, Director Rick Gann, Director Linda Gray, Director Allison Bryant, Director Cindy King, Executive Secretary Kalla Jaco, Counsel Charles Carnese.

DeChant called the meeting to order at 3:10 pm.

Reading of Previous Minutes

Carnese read the previous minutes of the ASCA Foundation. Bryant and King were added as Foundation Directors.

I move to approve the 2 sets of Foundation minutes as stated by Chuck, related to Board appointments to the Foundation.

Motion: Gann

Second: Roberts

All present approved; motion carries.

- DeChant left the meeting at 3:15 pm.

Treasurer's Report

Roberts reported on the ASCA Foundation's financials from January 2014 through March 2014. There has been \$1,401 donated to epilepsy and \$240 donated to the Cee Hambo Scholarship; the net income is \$1,641.00. The total assets for the Foundation are at \$72,727.83.

Disbursement of Funds

The Board discussed a grant application that has been created to aid in the disbursement of funds to approved rescue groups. The application will be advertised on the Website, Facebook page, Aussie Times, and ASCA-L. Applications will be sent to the Executive Secretary, who will keep on file and forward to the Board for decision.

- DeChant joined the meeting at 3:30 pm.

Promotion of Foundation

There will soon be a page on the Website for the ASCA Foundation, with the ability to donate online.

At 3:35 pm all present approved adjournment of the meeting.

Other Action:

- New ASCA Affiliate Club: ASC of Maine
- New ASCA Affiliate Club: Treasure Valley ASC
- New Agility Committee Member: Michael Kurdzo (Region 6)

This report is respectfully submitted by Kalla Jaco, ASCA Executive Secretary.