



Australian Shepherd Club of America

Established 1957

## **FOUNDATION POLICY BOOK**

June 2019

**Australian Shepherd Club of America**

6091 E. State Hwy 21

Bryan, TX 77808

(979) 778-1082

FAX (979) 778-1898

[www.asca.org](http://www.asca.org)

These amended Rules and Regulations are effective June 1, 2019, unless noted otherwise.

Shaded areas indicate rule changes with **effective date** listed.

**Last updated: 2-20-2020**

- Added new section 7 Libby Long Memorial Obedience Award
- Changed amount available for rescue grant from \$1,000 to \$500
- Formatted for 2019 style (5-1-2019)
- Removed highlighting/strike-out of 2018 rule changes (5-1-2019)

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# **1 Executive Summary**

The ASCA Foundation is organized exclusively for charitable, educational and scientific purposes, and for purposes of prevention of cruelty to animals. Such purposes include the making of distributions to organizations that qualify as exempt organizations under Section 501(c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

The Foundation's purposes include, but are not limited to, granting educational scholarships and promoting the health and welfare of the Australian Shepherd dog.

Funding is tax-deductible and may be restricted to specific uses. The ASCA Foundation is under obligation to distribute these funds. Contributions of \$250 or more require a written substantiation of the gift to be given to the contributor.

Funds are to be distributed on a true charitable basis in furtherance of the Club's goals as outlined in the Club's mission statement. The ASCA Foundation is not limited to distributing funds to a 501(c)(3) organization; it only needs to distribute the funds in furtherance of its charitable purposes as set forth in the Application for Exemption.

Organizations or individuals who wish to apply for an ASCA Foundation grant must apply by contacting the Business Office for an application. Upon receipt of the completed application and supporting materials, the Board of Directors will vote to approve or deny the grant request.

## **2 Governance**

The ASCA Foundation is governed by the ASCA Board of Directors, who in turn are appointed to The ASCA Foundation.

Its activities may be advised by appointed parties or committees, but its actions are to be voted on and ratified by The ASCA Foundation Board of Directors.

## **3 Cee Hambo Educational Scholarship Fund**

The Cee Hambo Educational Scholarship is a scholarship granted by The ASCA Foundation, ASCA's tax-deductible charitable foundation. The ASCA Foundation is a Texas nonprofit corporation which has been granted tax-exempt status as a charitable foundation pursuant to Internal Revenue Code Sec. 501 (c) (3). The Cee Hambo Educational Scholarship Fund is one of the funds administered by The ASCA Foundation. Its intent is to provide scholarship funds to individuals with a background in Australian Shepherds seeking to extend their education beyond high school (this applies to college or trade/craft school). The fund was originally established by Cee Hambo, after whom the fund is named. The vision of this fund is to develop assets so that individuals will be funded for the duration of their schooling. The Board of Directors of The ASCA Foundation (Board) consists of the same individuals who comprise the Board of Directors of the Australian Shepherd Club of America.

### **3.1 Donations**

The Cee Hambo Educational Scholarship Fund was created exclusively to make distributions to educational organizations that qualify as tax-exempt organizations. Its purpose is to provide scholarship funds for individuals to pay for post high-school advanced education, including college and trade schools.

The Board may receive and accept property, whether real, personal, or mixed, by way of gift, bequest, or devise, from any person, firm, trust, or corporation, to be held, administered, and disposed of in accordance with and pursuant to the provisions of this document; but no gift, bequest, or devise of any such property shall be received or accepted if it is conditioned in any such manner.

### **3.2 Applicants**

Individuals who are eligible to have funds paid from the Scholarship Fund on their behalf to educational institutions shall meet the following criteria:

- A. Not exceeded the age of twenty-five (25) on the date the application is received;
- B. Obtained the grade of sophomore in high school or equivalent;

- C. Been associated with raising, handling, caring, and/or showing Australian Shepherd dogs;
- D. Demonstrated their accomplishments, awards, and activities associated with Australian Shepherds.

### **3.3 Selection**

The Board shall establish a committee, consisting of at least one of its Directors, together with outside interested parties. Priority in appointment shall be given to academic educators and long-standing and active members of the Australian Shepherd Club of America. This committee shall screen all applications and recommend qualified individuals to the Board of Directors for awards in the amounts established by the Board of Directors for that year.

- A. In no event shall any individual on the Committee participate in the decision-making process if an applicant is related to said individual. If any applicant is related to any Director of The ASCA Foundation, said Director shall recuse him or herself from any activities or decisions in connection therewith.
- B. The Board of Directors may establish other specific criteria for applications or may make any such additional restrictions and conditions as it deems necessary, but in no event should any of the conditions contained herein be abrogated.
- C. Priority in selection shall be weighted as follows:
  - Impact on the breed and activities within the ASCA community: 50%
  - Academic achievement: 20%
  - General competency as displayed in application: 20%
  - Demonstrated need: 10%

### **3.4 Distribution**

The Board of Directors shall act on the Committee's recommendations, awarding scholarships at least bi-annually (once every two years). Funds must go directly to the educational institution, and NOT to the applicant. Income or principal derived from contributions by corporations shall be distributed by the Board of Directors for use solely within the United States or its possessions. Funds can only be distributed after a vote of the Board of Directors, as reflected in its meeting minutes.

The ASCA Foundation Board shall collect applications all year-round and forward them to the selection committee, which shall make the official decision one month before the National Specialty. The winner shall be announced at the National Specialty.

## **4 Restricted Funds**

The following categories are permanently held for dedicated use as noted by the donors.

- A. Epilepsy research.
- B. Cancer research.

### **4.1 Creating/Approving New Restricted Funds**

The ASCA Foundation Board, may, at any time, create new restricted funds via approved motion reflected in the minutes.

## **5 Distribution**

Funds in The ASCA Foundation, whether special ear-marks or not, are available by application in the form of a grants. The Business Office has a form available for such applicants.

### **5.1 Applications**

The form instructions are as follows:

Please supply the following information as applicable:

- A. Significance of research as it applies to the Australian Shepherd breed.
  - 1. Background of research and preliminary work;
  - 2. Specific objectives to be performed within the grant time frame and that relate to the Australian Shepherd breed;
  - 3. Description of research design, methods, and/or tools.
- B. Expected outcomes and or potential application(s) to the Australian Shepherd breed.
- C. Anticipated problems or obstacles.

- D. Biographies, specific role on proposed project for principal investigator, co-investigators, or staff/students.
- E. References, including relevant publications of the principal investigator, co-investigators, or staff/students.
- F. Budget estimates for this study (budget should include the following categories as appropriate):
  - 1. Salary;
  - 2. Supplies and reagents;
  - 3. Clinical tests on dogs;
  - 4. Micro array costs per sample/dog;
  - 5. Office supplies, publication preparation;
  - 6. Travel to dog shows to collect samples;
  - 7. Specific and total costs to dog owners participating in the research.
- G. Project time line with dates for specific objectives to be completed.

## 5.2 Selection

Selection should be determined by the Foundation Board based on likelihood of success of project, impact on the Australian Shepherd, and demonstrated need.

## 5.3 Distribution

Once a motion reflecting approval of the grant mentioning grantee's name, organization, and monetary amount is recorded within The Foundation minutes, the Business Office will contact the grantee for payment information and remit the funds awarded.

## 6 Rescue Grants

Thanks to a generous donation to the ASCA Foundation with funds marked for rescue, from the estate of Susan Youngblood, grants are now available to eligible rescue organizations. The funds will be granted in \$500.00 increments, to 501(c)3 organizations that rescue primarily Australian Shepherds. Each organization can receive one grant per calendar year. ([Effective January 27, 2020](#))

Applications are available from the ASCA Business Office, the Executive Secretary, and on the ASCA website.

### 6.1 Selection

The ASCA Foundation Board shall establish a committee, consisting of at least three of its Directors to review all Rescue Grant Applications. The committee will have 60 days in which to make a recommendation, on the grant, to the Board.

### 6.2 Distribution

Once a motion reflecting approval of the grant, mentioning the grantee's name, organization, and monetary amount is recorded within the Foundation minutes, the Business Office will remit the funds awarded.

## 7 Libby Long Memorial Obedience Award

The Libby Long Award would reward junior handler participation in ASCA obedience competition with an annual year-end award of \$500.

### 7.1 Background

Donna Long was a very private person and was known on social media as "Libby" Long, having borrowed the name Libby from her long-time obedience partner OTCH 2, A-CH TriSmith's Liberty Bell UDX, RNX. Donna and Libby were fierce competitors. The pair qualified for finals in all four obedience categories as well as in altered. In addition to her passion for obedience, Donna was an ardent supporter of juniors both as a mentor and a sponsor. Donna lost Libby in May of 2019 and the ASCA obedience community lost Donna in August of that same year. As a way to honor the memory of Donna Long and Libby, the Libby Long Memorial Obedience Award has been established in her name.

## 7.2 Mission Statement

The purpose of the Libby Long Obedience award is to celebrate the accomplishments of our next generation of obedience competitors and encourage junior handlers to participate in ASCA obedience events.

## 7.3 Administration

An exemption from Committee Procedures 2.1, 2.3.A, and 2.5 is requested to establish a permanent sub-committee of the obedience committee for the purpose of selecting the recipient of the Libby Long Memorial Obedience Award. The sub-committee would be comprised of three voting members (a sub-committee chair representing REGION 1 with a strong background in ASCA obedience, the obedience committee chair and a member at large with experience in the ASCA juniors program), and the Board liaison to the obedience committee as a non-voting member.

## 7.4 Funding

With an initial deposit of \$2,500 the award is funded through 2025. A minimum of one annual fundraiser will be held to replenish the annual award. Additionally, the fund will accept individual contributions through the ASCA Foundation. If, by 2025, the balance in the fund has exceeded \$5,000, a second award of \$250 may be given or, the award amount may be increased. Any decision to increase the amount or number of awards shall be made by majority approval of the award committee.

## 7.5 Eligibility

Open to all junior handlers, in good standing with ASCA, between the ages of 9 and 18, who have competed in ASCA obedience events between June 1 and May 31 of the year in which the application is to be considered. Applicants must provide verification of enrollment in, or graduation from an accredited public, private, online or home school program.

## 7.6 Criteria

Applicants will be evaluated using a point schedule and points will be awarded based on degree and level of participation in ASCA obedience events. Categories to be evaluated include: achievement in ASCA obedience competition, general participation in obedience, and academic proficiency. Applicants will submit a written essay to be assessed by a committee of no less than three members. Verification (if required) must include the signature of a parent, instructor, trial secretary or 4-H Leader.

## 7.7 Application Process

Applicants must provide a record of their obedience participation for each year (June 1- May 31), a completed application form with verification where appropriate, copies of all ASCA obedience title certificates, and a written essay of 500 words.

Applications will be accepted from June 1- July 15 each year. Award recipient will be notified by mail and the award will be presented at the annual awards banquet coinciding with the ASCA National Specialty each year.

## 7.8 Points

### Points for Achievement in ASCA Obedience Competition:

Competing in an ASCA Obedience class with non-qualifying score	5
Competing in an ASCA Obedience class with a qualifying score	10
High Scoring Junior, High Point Award	20
High in Trial, High Combined	25
BN title completion	25
CD, GN title completion	30
CDX/ODX title completion	50
UD title completion	75
UDX leg (qualifying scores in Open B and Utility B at the same trial)	75
UDX title completion	250
OTCH title completion	250

**Points for General Participation in Obedience:**

*Verified participation in county or state 4-H dog obedience	10
Verified enrollment in obedience training classes	10
Verified ring stewarding assignment at an ASCA Obedience trial	10

**Points for Academic Proficiency:**

Verified enrollment in, or graduation from an accredited public, private, online or home school program	10
Applicants must submit a written essay of 500 words. Essays will be assessed on the basis of organization, content and conventions (spelling, punctuation and grammar)	0-50

**7.9 Essay Criteria and Scoring Guide**

All applicants will submit a typed essay, double spaced using 12-point font. Elementary school aged applicants will submit a three-paragraph essay of no more than 500 words. Middle and high school aged applicants will submit an essay of no less than 500 words.

**2020 Essay Topic:** Lessons I Have Learned from My Dog**Scoring Guide:**

	Content	Organization	Conventions
5	Essay shows an interesting, original, descriptive and insightful approach to the topic	Essay has a compelling introduction, body and conclusion. Main ideas are clearly stated and well developed with examples that enhance the reader's understanding	There are no errors in spelling, punctuation, capitalization or grammar
4	Original and interesting approach to the topic	Essay has a clear beginning, middle and end. Main ideas are clearly stated and supported	Occasional errors in spelling, punctuation, capitalization or grammar
3	Original but may not relate to topic or may be less than interesting	Essay may be lacking a clear introduction or conclusion. Main ideas may not be well supported	Frequent errors in spelling, punctuation, capitalization or grammar do not impede readability
2	Essay shows some evidence of original ideas but lacks a meaningful connection to the topic	Essay has little organizational structure. Main ideas are unclear or un-related to topic	Errors in conventions begin to impede readability
1	Essay is too short to score	Essay is too short to score	Essay is too short to score or errors are so numerous they interfere with readability

(Effective January 27, 2020)